

Committee: Overview and Scrutiny Committee
Date: Tuesday 28 May 2013
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Alyas Ahmed	Councillor Ann Bonner
Councillor Timothy Hallchurch MBE	Councillor Melanie Magee
Councillor Alastair Milne Home	Councillor Jon O'Neill
Councillor Lynn Pratt	Councillor Nigel Randall
Councillor Daniel Sames	Councillor Lawrie Stratford
Councillor Douglas Williamson	Councillor Sean Woodcock

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Appointment of Chairman and Vice-Chairman**

Due to a miscommunication, it was erroneously believed that appointments to the positions of Chairman and Vice-Chairman of the Committee had been made at a meeting held immediately following Annual Council. This was not in fact the case, and the Minutes dated 15 May, 2013 should be disregarded.

The first item on the Agenda will therefore be Appointment of Chairman of the Committee for the year 2013/14, followed by the Appointment of Vice-Chairman of the Committee for the year 2013/14.

3. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 12)

To confirm as a correct record the minutes of the meetings of the Overview and Scrutiny Committee held on 23 April 2013 and 15 May 2013 and the minutes of the meeting of the Resources and Performance Scrutiny Board held on 16 April 2013.

6. Overview and Scrutiny - Changed Arrangements

The Democratic and Elections Team Leader will give a short briefing on the changed arrangements regarding the delivery of the Overview and Scrutiny process.

7. Air Quality across the District

To receive a briefing on the monitoring of air quality across the District by the Environmental Protection Officer.

This item was retained on the work programme following initial consideration by the Overview & Scrutiny Committee in October 2012

8. Annual Performance Report (Pages 13 - 70)

Report of Corporate Performance Manager

Summary

The Annual Report and the accompanying performance data tables provide a comprehensive overview of the Council's performance in 2012/13, and they highlight areas of significant strength as well as areas for improvement.

The Annual Report provides an opportunity for Overview and Scrutiny to review performance 'in the round' and identify any issues for their work programme or additional review over the coming year.

Recommendations

The Overview and Scrutiny Committee is recommended to:

- (1) Review the annual report and highlight any required additions or changes.

- (2) Identify any performance related matters that the committee wishes to review as part of the 2013/14 work programme or seek additional information on from officers.

9. Overview and Scrutiny Work Programme 2012/13 (Pages 71 - 82)

Report of Head of Law and Governance

Summary

To consider the attached schedule detailing potential items for inclusion in the Overview and Scrutiny Committee work programme 2013/14 and, in addition, to consider whether to include any items of interest from the Executive Work programme, and also consider if there are any other items Members would like included.

Recommendations

The Overview and Scrutiny Committee is recommended:

- (1) To consider the items as set out at Appendix 1 of the attached report and determine those to be included in the Overview and Scrutiny Committee Work Programme 2013/14.
- (2) To note any items of interest in the Executive Work Programme and consider whether to include them on the Overview and Scrutiny Committee Work Programme 2013/14.
- (3) To consider if there are any other items Members would like to include on the Overview and Scrutiny Committee Work Programme.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01327 322365 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts &

Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

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Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Dave Parry, Democratic and Elections
dave.parry@cherwellandsouthnorthants.gov.uk, 01327 322365

Sue Smith
Chief Executive

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